| **Project Name:** | **Conference Management System** | | |
| --- | --- | --- | --- |
| **Date of Meeting:** (MM/DD/YYYY) | 25/04/2016 | **Location:** | Michael’s home |
| **Minutes Prepared By:** | Ruixi He | **Charge time to:** | n/a |

|  |
| --- |
| 1. Purpose of Meeting |
| Continually develop the back-end of the Conf+ system. |

| 2. Attendance at Meeting | | |
| --- | --- | --- |
| **Name** | **Attended** | **Role/Organization** | **E-mail** |
| Michael Kong | BD21301_ | Project Sub-Manager - Dev team | mymk997@uowmail.edu.au |
| Ruixi He | BD21301_ | Database Administrator, Developer - Dev team | rh772@uowmail.edu.au |

| 3. Meeting Agenda |
| --- |
| The meeting will address issues such as:  Updating of the doc, diagram and migrations files. |
|  |

| 4. Meeting Notes, Decisions, Issues |
| --- |
| diagram:   * add “venue\_id” to table “events” reference by “venue\_id ” of table “venues” * add “venue\_id” and “room\_name” to table “sessions” reference by “venue\_id” and “name” of table “rooms” * add “rate” in table “paper\_reviewed” to record the rate giving by the reviewer * add “final\_rate” in table “papers” to record the final rate giving by chairman conclude by the reviews of the reviewers * change the association name between “users” and “sessions” back to speaks in * add new table “event\_roles” (email, event\_id, role\_name) to record all the different roles in an event * connect the associations between users - event\_roles and event\_roles - events * remove attribute “receiver” from “messages” * add new table “conversations” (conversation\_id, name) to record the conversation info * add new table “participants” (email, conversation\_id) to record the participant involves in the conversation   connect the associations conversations - messages, conversations - participants, users - participants |

| 5. Action Items | | |
| --- | --- | --- |
| **Action** | **Assigned to** | **Due Date** |
| - | - | - |

| 6. Next Meeting | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Date:** | | - | **Time:** | - | **Location:** | N/A |
| Agenda: | - | | | | | |